

IMPARTIAL OBSERVER INSTRUCTIONS FOR CLUB TESTINGS

The Northwest Region **requires** that DC's or designated Test Organizers assign each Rating Test an Impartial Observer. The Impartial Observer should be introduced to examiners, candidates and onlookers and be present during the entire testing. The Impartial Observer must be present from the initial briefing through the final critique.

The Impartial Observer must be an individual familiar with the requirements of the relevant standard, and with testing procedures and philosophy (i.e. a former DC or RS, or a levelheaded person uninvolved with any candidate in the test). The Observer must complete and return an evaluation form, which will be provided by the Club.

The function of the Impartial Observer is as follows:

1. To watch the conduct of the test and note any unusual circumstances regarding horses, facilities, weather conditions, schedule, etc., which might affect one or more candidates.
2. To encourage a positive and friendly atmosphere.
3. To explain the order of the test to parents, DC's and other observers.
4. To act as a buffer between DC's, parents, spectators, and Examiners who are under the obligation of completing the test on schedule.
5. To gather information from parents and DC's comments during the testing, and listen to any expression of negative feelings.
6. To report impartially on the conduct and circumstances of the test; on the candidate/examiner/spectator relationship; and the overall atmosphere of the test.
7. To distribute and collect Candidate Evaluation Sheets before the critique and return them to the DC or Test Organizer.
8. To complete the Accident Report Form if there is any type of accident, no matter how small, and give to the DC.

Comments that are overheard about an individual candidate's progress are not to be discussed with anyone during or after the testing.